



SRI RAAJA RAAJAN

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University)

146 /4B1, Amaravathi Village,
Amaravathipudur (Po.),
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IQAC - Internal Quality Assurance Cell

RECORDED NOTES FOR THE IQAC MEETING - 4

VENUE: SEMINAR HALL

DATE: 13.03.2023

Date of Meeting: 09.03.2023

Agenda:

- Confirmation of Minutes of 3rd IQAC Meeting dt. 20.12.2022.
- Discuss College improvement & Infrastructure Development.
- Suggestions on Quality improvement in the College

Members Present:

1. Dr. A.Elango, Principal - IQAC Chairperson
2. Mrs. M. Vadivambal, Academic Coordinator – IQAC Coordinator
3. Dr. S. Subbiah, Chairman – Management Representative
4. Dr. K.Senthamarai, Dean
5. Dr. K.Velmanirajan, Mechanical Engineering
6. Dr. R.Meena Devi, Chemistry
7. Dr. T.Subash, Professor/Civil
8. Dr. V.Sarathi, Professor /S&H
9. Dr. K.Muralibabu, Professor /ECE
10. Dr. K.Angayarkanni, Administrative Officer
11. Dr. M.Sakthivel Pandiyan, AP/S&H
12. Mrs. N.Rajeswari, HOD/EEE
13. Mr. V.MahalingaSuresh, AP/S&H
14. Mr. T.N.Balaji, HOD/ECE
15. Mrs. P.Sheeba, AP/EEE
16. Mrs. CK.Abinaya, AP/Civil

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17. Mrs. S.Divya, AP/Civil
18. Mrs. Nagammai, AP/EEE
19. Mrs. Ashwini, AP/S&H
20. Mr. S.Prem, AP/MECH
21. Mrs. K.IsabellaRani, AP/ECE
22. Mrs. P.Kavipriyadevi, AP/Civil
23. Mrs. Bharathimeenal, AP/CSE
24. Mrs. P.Geetha, AP/S&H
25. Mr. S.Arunakanth, BE (Alumni)
26. Selvi. N. Pavithra, ME (CSE)
27. Mr. K.Ravi, Layam Construction, Chennai.
28. Mr. M. Vasanthakumar, Business Unit Head, KaiDP, Chennai.

Principal welcomed all the stake holders of SRRCET IQAC for the fourth meeting. He briefly explained the steps taken towards quality improvement activities in student learning process. He also explained about AI research group activities, Steps taken for establishing the Innovation Centre for students' practical learning.

Mrs. M.Vadivambal presented an Overview of NAAC and IQAC. The process, procedure and the benefits of NAAC were clearly explained. She further insisted that SSR has to be submitted at the earliest. She said that, the college maintains eco-friendly atmosphere taking into consideration the good wealth of plants, trees, water and air. To maintain green campus, saplings, lawns and trees are planted regularly.

The members appreciated the following activities of the College:

- ❖ The students' involvement in various projects of Two-wheeler and Solar E Bike
- ❖ Initiation of various clubs in this academic year and the students are associating themselves in the activities of the club. Students have given positive feedback about the programmes and their performances are uploaded in the college webpage and Social media like Facebook.

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- ❖ The Principal added that the college regularly updates the achievements of the students in college website and Facebook which cheers the students to achieve more.

The following points were suggested by the members for continual improvement.

1. **Infrastructure:** Both boys and Girls need to be given Sports facility. The playground facilities may be created for Girls.
2. **Student's performance and Practical Learning:** Steps/ *corrective* measures need to be taken to improve the score of the students every semester.

Students lack practical knowledge. Steps may be taken to improve the students' practical learning. Though the college is conducting many Value Added courses, it is required to encourage the students to do mini-project, participating in various competitions, etc. Still more no. of students may be encouraged to get hands-on training and practical exposure. Students may be taken for Industrial visit, every semester when the work in the industry is in progress or based on the syllabus for that particular semester.

For making the students to learn practically, the faculty members and Lab. Technician may be equipped in hands on training. They can use the resources available in the Lab for doing simple demonstration projects which will create interest in the subject to the students.

3. **Placement:** At the time of admission, student's mindset and real interest may be known by the mentor, during the induction program. The student may be evaluated for their level of various skills. Based on their goal, the skill set required for them may be identified/earmarked for their skills improvement. During the 4 years the student may be able to achieve their goals. Efforts may be increased to improve the communication skills of the students and also to improve their Group discussion skills.

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4. **Research:** The AI and other research group activities may be conducted throughout the semester, instead of conducting isolated events.
5. **Students Freedom:** Students may be given little more freedom. Interested students may be permitted to go for Sports, which will improve students' academic performance. House matches need to be conducted between 4.00 PM and 05.00 PM. Other than technical activities, students need to be encouraged for other activities.
6. **Others:** Beyond office hours, a person may be deputed in the Reception to attend Phone calls, if there are any special classes or SMS can be sent to the parents about their wards late arrival.

IQAC Coordinator

Principal

Copy circulated to all IQAC members and Criteria Coordinators

- All Head of Departments
- SRRCET-website In-Charge
- File